



**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE
SYBIL BRAND COMMISSION FOR INSTITUTIONAL
INSPECTIONS
KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 372
LOS ANGELES, CA 90012
<http://sbc.lacounty.gov>**

Wednesday, April 13, 2016

10:00 AM

AUDIO LINK FOR THE ENTIRE MEETING. (16-2042)

Attachments: [AUDIO](#)

Present: Chairperson Barbara Bigby, Commissioner Donald S. Andrews, Commissioner Johanna Arias-Bhatia, Commissioner Percy Duran III, Commissioner Eleanor R. Montañó and Commissioner Theresa Zhen

Excused: Vice Chairperson Cheryl Grills Ph.D., Commissioner Susan Burton and Commissioner Anne S. Hill

Staff present: Roy Sinclair and Jenny Kimbell. (16-2043)

Call to Order. (16-1960)

Chairperson Bigby called the meeting to order at 10:13 a.m.

Chairperson Bigby led in the Pledge of Allegiance, followed by a moment of silence.

I. ADMINISTRATIVE MATTER

1. Approval of the April 6, 2016 Minutes. (16-1961)

On motion of Commissioner Donald S. Andrews, seconded by Commissioner Theresa Zhen, unanimously carried, this item was approved.

Attachments: [SUPPORTING DOCUMENT](#)

II. REPORTS

2. Chairperson's Report on various items. (16-1962)

Chairperson Bigby reassigned Commissioner Inspection assignments and requested that the Commissioners adhere to their assignments.

By the Chairperson's consent, Commissioner Montaña shared the following Daily Breeze newspaper articles:

- **Tanaka Guilty (April 7, 2016).**
- **End of Tanaka Trial Fosters Relief (April 10, 2016).**

- 3. Commissioners' Reports on Group Home and/or Detention Facilities Inspections from April 7, 2016 to April 12, 2016. (16-1964)**

During the reporting period, the following group homes/facilities were reported as being in satisfactory condition:

Chairperson Bigby visited:

- **Human Services Network (Index St., Granada Hills, CA) on April 7, 2016 and reported that this was a follow-up visit and most items were repaired.**
- **Penny Lane #7 (Wilbur Ave., Northridge, CA) on April 7, 2016 and reported that no one was home.**

Commissioner Duran visited:

- **East Los Angeles Sheriff Station (Third St., Los Angeles, CA) on April 8, 2016.**

Commissioners Andrews and Montaña visited:

- **Lomita Sheriff Station (Narbonne Ave., Lomita, CA) on April 7, 2016.**
- **Flemming and Barnes Dimondale (Anaheim Pl., Long Beach, CA) on April 12, 2016.**

Commissioner Andrews visited:

- **Camp Miller (Encinal Canyon Rd., Malibu, CA) on April 11, 2016.**

- 4. Report from the Sybil Brand Commission's Ad-Hoc By-Laws Committee. (Continued from the meeting of March 23, 2016)**

Commissioner Johanna Arias-Bhatia (16-1769)

Commissioner Bhatia presented a draft copy of the by-laws with the recommended changes. After discussion the Commission agreed to review the changes for discussion and action at the April 27, 2016.

5. Staff Report on Correspondence Received and Department Representative Reports. (16-1963)

There was no report presented.

III. DISCUSSIONS

6. Discussion and selection of members to serve on the Sybil Brand Commission's 2016 Scholarship Review Committee. (16-0732)

During a brief discussion, Commissioners Bhatia and Zhen agreed to review and score the SBC scholarship applications.

7. Discussion and appropriate action regarding the Sybil Brand Commission educational scholarship funds and payment of Commissioners' Commission dues. (16-0724)

Commissioner Andrews reported that the current balance is \$408.90. After discussion the Commission agreed to agendaize further discussion of this item at the April 27, 2016 meeting.

8. Discussion on changing the way the Inmate Welfare Funds are distributed.
• Programs and Facility Repair (16-1492)

Commissioner Bhatia presented a draft copy of the letter to the Board of Supervisors. The Commission reviewed and revised the approval of the draft letter and directed staff to agendaize the draft letter for the April 27, 2016 meeting.

9. Discussion on hosting a town hall meeting for the families of inmates. (Continued from the meetings of 3/23/16 and 4/6/16) (16-1576)

During a brief discussion regarding conducting a town hall meeting for the families of inmates who are housed at Men's Central Jail, Chairperson Bigby and Commissioners Bhatia, Duran, III, and Zhen stated that they will attend the town hall meeting on April 28, 2016.

IV. MISCELLANEOUS

Matters Not Posted

10. Matters not on the posted agenda, to be discussed and (if requested) referred to staff or placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation or where the need to take action came to the attention of the Committee subsequent to the posting of the agenda. (16-1965)

There were no items presented for a future agenda.

Public Comment

11. Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission. (16-1966)

There were no members of the public present to address the Commission.

Adjournment

12. Adjournment for the meeting of April 13, 2016. (16-1967)

There being no further business, Chairperson Bigby adjourned the meeting of April 13, 2016 at 11:43 a.m.

DRAFT